



Anglican Parish of Northern Albury
To Know Christ and Make Him Known

PRIVACY POLICY

This Privacy Policy applies to all personal information collected by Anglican Parish of Northern Albury. (The Parish) The Parish will ensure all information is collected, stored and used in a manner consistent with the Privacy Act and the Diocese's Privacy Policy.

1. The information we collect

The Parish may collect general information about you, such as your name, address, telephone and email contact details so that we can keep in contact with you. We may collect further information relevant to voting members or clearance for other roles.

2. How we use your information

The Parish will use the personal information we collect for the purpose disclosed at the time of collection. We will not use your personal information for any other purpose without first seeking your consent.

Generally we will only use and disclose your personal information as follows:

(a) to establish and maintain your involvement with The Parish, including providing you with pew sheet and other information about the parish and its activities.

(b) We will not publish any of your information or photograph without your explicit consent.

3. Access to your information

If you wish to change personal information that is out of date or inaccurate at any time, please contact the parish office. After notice from you, we will take

reasonable steps to correct any of your personal information. If you wish to have your personal information deleted, please let us know and we will delete that information unless otherwise required by law.

4. Security

The parish will take reasonable steps to keep secure any personal information we hold and endeavour to keep this information accurate and up to date.

5. Changes to this Privacy Policy

The Parish Council of the Parish may amend this Privacy Policy from time to time and the amended version will be made available on request.

6. Contacting us

If you would like any further information, or have any queries, problems or complaints relating to the Parish's Privacy Policy or information handling practices in general, please contact the Vicar by email or letter to:

The Vicar
Anglican Parish of Northern Albury
P O Box 160
Lavington NSW 2641
Email: vicarnorthernalbury@gmail.com